

MONTHLY BOARD MEETING MINUTES

December 15, 2014

Mental Health Board

Members in Attendance

Behrens, Sharon
Cleveland, Cheryl
Dickinson, Will
Holmes, Jim
O'Meara, Janet
Stanners, Sharon
Thickens, Theresa

Staff and Guests

Abrahamson, Twylla
Bauman, Maureen
Bond, Yvonne
Coppie, Katrina
Ellis, Amy
Herrera, Elisa
Jones, Janna
Osborne, Marie

Absent Members

Jarvis, Debra

Welcome and Introductions

Janet O'Meara, Chairperson of the Mental Health, Alcohol and Drug Board (MHADB), called the meeting to order at 6:15 p.m. Members and guests were welcomed and introductions were made.

❖ Board Protocol (Non-Board Member Participation) – *Not read*

- This item is designed to clarify, for new attendees, the role of non-board members and their participation while attending the Mental Health, Alcohol and Drug Board (MHADB) meetings.
- The MHADB encourages public input in all of its meetings. In order to facilitate this, we allow for public input two times – once at the beginning of the agenda and once at the end. These times are for those items that do not appear on the agenda. For items that are on the agenda, the Board will allow time for input from the public at the time the item is heard by the Board. Input guidelines are as follows: (Not read this evening)
 - a. *All remarks shall be addressed to the Board as a body and not to any member of the board or staff.*
 - b. *No person, other than a member of the Board and the person having the floor shall be permitted to enter into any discussion without the permission of the chairperson.*
 - c. *For items not on the agenda, each person is limited to three (3) minutes of comment during the Public Comment Period(s.)*
 - d. *For items on the agenda, each person is limited to five (5) minutes of comment during the agenda item, unless time is extended by the chairperson*
 - e. *For items on the agenda, if there is a person speaking on behalf of a group, with no other comments by another member of that group, please identify yourself as such and your time may be extended at the pleasure of the chairperson.*
 - f. *Total discussion time on any item may be limited by the chairperson to ensure that all of the business on the agenda is completed no later than 8:00 p.m.*

❖ Guest Speaker: Elisa Herrera, Executive Director, Latino Leadership Council (LLC) – *Providing program updates*

- LLC is a non-profit organization, formed in 2007.
- Reviewed the LLC's Promotores program.
- Promotores are navigators/peer advocates - individuals providing peer to peer support.
- Helps community to access Placer County's Medical Clinic for clinic visits and labs.
- Applied to Kaiser to obtain additional health care needs and to be able to pay for health screens, volunteers and lab work.
- Concerns with family discord and families being connected to Child Welfare Services and the removal of children from their home. To have better outcomes and get the kids reunited with their families (once safe), they created a promotora partnership with ongoing social workers through SAMHSA funding.
- Reported on the health program successes, conducting over 1,200 health screens and connected more than 280 adults to primary care, dental, vision and nutrition.
- Provided Gang Youth Detention results – Parent Project served 135 families; youth support and leadership for 830 youth.
- Reviewed the benefits of Promotores and how they work with the interpreters to assist patients/clients understand issues.

- Promotores help staff understand cultural nuances with health and mental health and can dramatically increase patient/client compliance.
- Through the Full Service Partnership, there are 2 promotores working with ASOC 20 hours per week.

Secretary/Treasurer's Report

Approval of the November 17, 2014 Regular Board Meeting Minutes – Approved minutes as distributed.

Approval of Treasurer's Reports – \$1,500 - Amount budgeted for Fiscal Year 2014-15. Expenditures for the months included: \$65.75 – food purchased. End balance of \$1,080.47 and is accepted as presented.

Standing Committee Reports

- ❖ Executive Committee
 - No action taken.
- ❖ Alcohol and Drug (AOD) Committee – Cheryl Cleveland
 - Revisited the way the group comes together as a committee and identified a need for change, e.g., better collaboration with each one another, take action to gain more knowledge, conduct research and touch base prior to meeting.
 - Amy Ellis provided some updates on the 1115 Waiver - a new service delivery system for drug and alcohol services. She will keep the committee up-to-date as she receives more information.
 - Maureen Bauman provided additional detail. It will increase the county's responsibility.
- ❖ Quality Improvement – Theresa Thickens
 - Sharon Behrens reported on a client's concerns that were brought to the QI committee and felt the process went well.
 - The committee visited the early trauma program, attendees included: Will Dickinson, Theresa Thickens and Sharon Behrens. Reported on the wonderful work already being done.
 - Both Sharon Behrens and Theresa Thickens reported on their experience. A folder (packet from the Children's Receiving Home of Sacramento) was distributed.
 - Build as they grow and keep it small as they develop and reach out.
 - CSOC requires foster parents to have the trauma informed training.
- ❖ Children's Committee – Sharon Behrens
 - Covered under the QI Committee report.
- ❖ Adult Services Committee – Janet O'Meara
 - Curtis Budge provides a report to the committee, including updates; Will Taylor, a consumer liaison with Mental Health America, also provides updates to the committee. The committee uses the data to work on their goals.
 - The committee reviewed the annual Quality Improvement Plan and will invite staff to answer questions.
 - Will Taylor provided the committee with an update on the Speakers Bureau's activities. Currently training some of the speakers to be facilitators for a program called Coming Out Proud. Requested Mr. Taylor to provide additional information on the WRAP (Wellness Recovery Action Plan) program.
 - Maureen Bauman provided an update on the protocol development related to concerned family members being able to call Adult Intake and get services. Family member will be able to get their loved one into services or engage outreach services.

BOS-Representative

- ❖ Supervisor, Jim Holmes reported on the following:
 - Approved Costco project and notified Dewitt tenants that their last day will be June 30, 2015. The BOS approved the 20-year lease agreement with Costco. Costco is moving forward with the next steps of the process.
 - Much public comment was received at the last BOS meeting about a group wanting to use minimum security barracks as a homeless shelter. Supervisor Holmes shared his concerns.

Correspondence and Announcements

- ❖ Janet O'Meara, reported on the receipt of the following:

- Email from woman from El Dorado County Mental Health Board wanting a conversation regarding our process on approving AOT.
- Turning Point is expanding and opening offices in Auburn (passed around a flyer).

Director's Report

- ❖ Maureen Bauman reported on the following (*hard copy of report provided*):
 - Due to time constraint, she very briefly reviewed Substance Abuse Disorder Services Continuum - 1115 Waiver, noted the criminal justice study is moving along, and the status of the Mobile Crisis Triage is about the same. Members were directed to the report for additional details.
 - Welcome Center is having their holiday party on December 18, 2014.

Unfinished Business

- ❖ Recruitment (*Standing Agenda Item*)
 - Maureen Bauman announced that Greg Wild, who works at PIRS, will attend the January meeting.
- ❖ Visibility of MHADB Services (*Standing Agenda Item*)
 - Janet O'Meara reported on the process she participated in through the Placer Community Foundation regarding the disbursement of MHSA dollars through the awarding of five grants (article provided on back table).
- ❖ Review Test Call Script
 - At the last meeting, members shared their concerns with making the calls. The QI Committee felt it necessary to bring back the script to walk members through the test call process.
 - Maureen Bauman received an email from Department of Health Care Services inquiring as to how much we are testing our line internally.
 - Theresa Thickers reminded members the script is an important tool used to glean necessary information for the data collection.
 - Pointed out the schedule on the back of the form to ensure the various days and hours are included – 24/7 operation.
 - Requesting each member conduct one call over the next month, using the form distributed in the packet and at the end of the call, identifying it as a test call.
- ❖ Draft Handbook (*Update*)
 - Theresa Thickers passed around the draft version for a quick review.
 - An electronic version will be emailed to all members for input.
- ❖ Draft 2015 Meeting Schedule – Annual Retreat Date Discussion
 - Brought back the meeting schedule to discuss an alternate month, other than July, to hold the annual retreat.
 - Executive Committee is recommending May.
 - Requested feedback from members.
 - This item requested to be continued and placed on the January 2015 meeting agenda for further discussion to include the date and allotted time of retreat.

New Business

- ❖ Employee New Orientation Video and Brochure (*video presentation*)
 - Shared the 20-minute video recently created that will be presented to new employees and distributed the New Employee Orientation brochure.
- ❖ Contract [**Action Item**]
 - The below contract/agreement was reviewed and approved by the Executive Committee.
 - Net Negotiated Amount and Drug Medi-Cal Multi-Year Revenue Agreement FY 14-17

Sharon Behrens moved that the agreement be approved, Theresa Thickers seconded. Motion carried.

Board Member Comments

- ✧ Sharon Behrens announced Koinonia will have their annual party at 1:30 p.m. on Friday, December 19th and shared details of contributions received.

Public Input

- ✧ Yvonne Bond thanked Maureen Bauman and her team related to the assistance her son and family have received. She praised ASOC staff, District Attorney, and Turning Point for all the support her family has experienced. Her family is spreading the good word.

Adjournment

- The meeting was adjourned at 8:06 p.m.
- Monday, January 12, 2015 at 3:30 p.m. is next Executive Committee meeting (ASOC).
- Monday, January 26, 2015 is the next Board meeting taking place in the HHS Adult System of Care Large Conference Room, 11533 C Avenue (Dewitt), Auburn.

Secretary/Treasurer, Mental Health, Alcohol and Drug Board